**Westhill & District Community Sports Hub: Young Decision Makers**

Please find below some job descriptors for the main volunteering roles if people want to know more about them please email ***Grant Coull on - grantcoull@sky.com*** and also look on the ***Facebook Page ‘Weshill & District Community Sports & Leisure Hub’*** - https://www.facebook.com/pg/WDCSH/posts/?ref=page\_internal

**Website Development & Administration:**

**Main Duties:**

Updating information on webpage

Linking in keywords across all webpages to increase traffic

Uploading photos and files to website

Designing new webpages across the website

**Essential Criteria:**

Interest in IT and Computing/Web Design

Ability to work autonomously

Good Communication skills

**Desirable:**

Experience of designing and creating websites

**Social Media development and administration:**

**Main Duties:**

Updating social media pages regularly

Creating and sharing posts

Managing post boost features and advertising of Westhill & District Community Sports Hub

Creation of new social media sites

Increasing the number of followers on sites through constant promotion and quick responses to messages

**Essential Criteria:**

Ability to navigate and work fluently across a range of social media platforms

Ability to work autonomously

Good Communication skills

**Desirable Criteria:**

Experience of social media page administration

**Stewarding & Marshalling (16+):**

**Main Duties:**

Coordinating participants

Directing members of the public

Providing aid and support to those in need/directing support or emergency services to those in need

Able to maintain composure and professionalism to all members of the public in all weathers

**Essential Criteria:**

For insurances purposes you must be 16 or older

A willingness to work outside in a variety of weather conditions

**Desirable Criteria:**

An interest in events/events management

Experience working/volunteering outdoors

**Photographers:**

**Main Duties:**

Photography of events and sessions

Videography of events and sessions where applicable

Availability at main Westhill and District Community Sports hub Events (i.e. Nicol of Skene 10k [24th June 2018], WDCSH Taster Event [25th August 2018])

**Essential Criteria:**

Interest in photography

Ability to upload, save and send images/videos across a number of devices and platforms

**Desirable criteria:**

Own a camera (excluding mobiles, tablets etc.)

**Youth Hub:**

**Main Duties:**

Coordinate with peers regarding sports development within their community

Coordinate with student council regarding sporting opportunities for youth within schools

Coordinate with Westhill and District Community Sports Hub to discuss new sport opportunities for young people and the needs of young people

**Essential Criteria:**

Interest in Sport

Good communicator

**Desirable Criteria:**

Confident

Student representation experience